

## Welcome

Thank you for your interest in Bouncy Bear Childcare. We offer high quality, affordable childcare, where the children have the opportunities and support to reach their fullest potential in a warm, fun and welcoming environment.

We work closely with families, other professionals and the local community to tailor individual learning plans and offer them new and exciting experiences. The nurseries are in the centre of town which gives us lots of opportunities. These include visiting the local shops to develop our life skills, communication and awareness of size, weight and number in an immersive environment.

## Key Points

- **Learning and Development is led by a qualified Early Years Teacher.**
- **Password protected, interactive, online Learning Journey for your child, which you can access anywhere, at any time.**
- **Regular free workshops and events for the parents and the children. These could be around specific areas of learning, transitions to school, behaviour management techniques or chosen by families according to their needs. For more information please visit our Facebook page which documents the range of free workshops we have offered so far [www.facebook.com/BouncyBearChildcare](http://www.facebook.com/BouncyBearChildcare).**
- **Food is freshly made on site with an emphasis on nutritional value for the children's growth and development.**
- **Both settings have the top 5 Star Food Hygiene Rating.**
- **Childcare Vouchers are accepted which can reduce your childcare bill.**
- **We accept children on 2, 3 and 4 year old funding.**
- **We offer joint learning through play sessions with Beech Grove Primary School. During these the children access the reception classes and interact with teachers and their peers. These have really helped all children with the transition to their individual primary schools.**

**We can offer transitions into Beech Grove School, when children start their reception year**



## Opening Times

We are open 50 weeks of the year, Monday to Friday, from 8am until 6pm. We shut down for a week at Christmas and have inset training days throughout the year. Parents will be notified of the dates the Nursery closes well in advance. We are also closed on Bank Holidays.

## Staff Ratios

Every member of Bouncy Bear staff has a DBS check (Disclosure and Barring Service) previously known as an enhanced CRB check, when they join the company to ensure the children's safety. Staff ratios are set by Government and are currently 1 practitioner to 3 children for 0-2 year olds, 1 practitioner to 4 children for 2-3 year olds and 1 practitioner to 8 children for 3-5 year olds.

## Nappies

You will need to provide nappies, wipes and a protective barrier cream (Vaseline, Sudocrem etc.) for your child. These will be labelled and stored on site for you. If your child is being toilet trained they will need several changes of clothes.

## Clothes

- We ask that your child brings a coat and shoes, as the children are encouraged to go outside every day and play.
- You will need to ensure they have a change of clothes as they will be involved with messy play like painting and gluing, outdoor play or they may just have an accident. For the same reasons please bring your child in clothes that they can play and have fun in, we do not want them to ruin new outfits by spilling Spaghetti Bolognese all over it.
- If it is warm weather please provide light, cool clothing, Suncream and a hat. These can be labelled and kept on site if you wish.
- If it is cold, rainy weather please provide warm clothing, a coat, hat or hood, gloves and Wellingtons. These can be kept on site if you wish.



## **Food and Drink**

We offer Breakfast, Morning Snack, Lunch, Afternoon Snack and Tea to the children, at no additional cost to you. We always try to include five pieces of fruit and vegetables to encourage healthy eating and milk and water are available during the day. Example menu .....

**Breakfast:** Choice of cereal and dried fruit

**Morning Snack:** Two pieces of fruit e.g. Melon and Kiwi

**Lunch:** Roast Dinner – Chicken, Roast Potatoes, Peas, Carrots, Stuffing and Yorkshire Pudding

**Afternoon Snack:** Soft Cheese and Crackers

**Tea:** Tuna and Tomato Pasta Salad

When you initially come to the Nursery the individual dietary needs of your child will be discussed and catered for. Any allergies and religious or personal dietary choices will be recorded and respected.

## **Babies and Weaning**

Your child may well be starting Nursery before they have started to eat solids. If your child is drinking pasteurised milk, like cow or soya, we can provide this for you. If your child is drinking formula, please bring in the powder and we will make this up according to the manufacturers recommendations and your instructions. If you wish to discuss breast feeding options, please let us know.

When you are ready to start weaning your child onto food we will ask you to complete a food checklist. This is a comprehensive list of foods and when your child has tried a food item and displayed no sickness or allergy, then we will introduce that food into your child's diet at the Nursery. This way we are supporting you in weaning your child on to solids but avoiding any harmful situations. When your child reaches eighteen months we will ask you to complete a permission form which means we can introduce one new food per day to your child. This greatly reduces any risk of reaction and means your child will be experiencing new tastes and a greater range of meals and snacks. Completing this permission form is optional.

## **Older Children**

We encourage older children to take a more active role in their food preparation. They grow



## **Learning Through Play**

At Bouncy Bear Childcare we encourage all children to explore, create, develop and learn through play.

## **Early Years Foundation Stage**

The Early Years Foundation Stage is the current Early Years Curriculum. It covers children from birth to five years old. The principles we follow in the nursery are grouped into four main themes.

- **A Unique Child** – every child is a competent learner from birth who can be resilient, capable, confident and self-assured.
- **Positive Relationships** – children learn to be strong and independent from a base of loving and secure relationships with parents and / or a key person.
- **Enabling Environments** – the environment plays a key role in supporting and extending children's development and learning.
- **Learning and Development** – children develop and learn in different ways and at different rates and all areas of Learning and Development are equally important and inter-connected.

There are then three Prime Areas for Learning and Development, these are:

- **Personal, Social and Emotional Development**
- **Communication and Language**
- **Physical Development**

These are then built upon with the following four Specific Areas of Learning and Development:

- **Literacy**
- **Mathematics**
- **Understanding the World**
- **Expressive Arts and Design**

This is just a very brief overview of the Early Years Foundation Stage (EYFS). There is more information on the CD we provide you with and this includes both the Statutory Framework and the Development Matters guidance. You can also find more information about the Early



## **Individual Learning**

Every child is different and unique. They will have different interests at different times, have different learning styles and develop at their own pace. We celebrate children's differences as we truly believe the world would be a very boring place if we were all the same!

We create individual learning paths for every child.

- **We do this by working closely with families, who ultimately know the child best, to make sure your child's individual planning is reflective of them.**
- **If your child attends two or more settings we will contact them regularly to ensure that we work together to identify your child's likes and developmental needs.**
- **If your child sees another professional such as a Speech Therapist we will contact them regularly and ensure we have built in activities which support the recommendations they have made.**
- **You will be sent home a Parent Involvement Questionnaire each term which we ask you to complete and return. This helps to give us a better idea of what your child is like at home, the toys they enjoy playing with and what they get up to. The answers in this questionnaire will be used when we plan for your child.**
- **We will observe your child closely to determine their current level of development and ensure that they have the opportunities to meet their next steps.**
- **Every child has an online profile which details their current stage of development and highlights their next steps. This can be accessed by their parents with their personal password and ensures you are always informed of your child's progress.**
- **Each child will have a two year old check to highlight any developmental concerns and strengths. This will be discussed with the families and sent to the Health Visitor, prior to the two year old check, to help ensure any needs are highlighted early and support is put in place as soon as possible. Research has found that early interventions result in better outcomes for the individual child.**

Children are amazing and each brings something special to the setting. We listen to their experiences, likes and interests and build these into the planning. This helps the children to focus on and become excited about their learning whilst helping them to consolidate on previous



## **Working Together**

We understand that leaving your child for the first time somewhere new can be an extremely difficult times for parents. In order to make this process easier for both you and your child, we have introduced several measures.

## **Settling In Sessions**

After you have visited the Nursery and booked your child's place, we will arrange the settling in sessions. These are allocated sessions, where you can leave your child for a short period of time with no additional fee. The first session may be for an hour, the second for two hours and then when you leave the child for its first full session, not only the child but hopefully you, will feel more comfortable. Dates and times for settling in sessions will be arranged prior to the child's starting date at the Nursery.

## **Key Person System**

During your initial Nursery visit or your settling in sessions, you will meet your child's Key Person. A Key Person is a member of Bouncy Bear Childcare staff who is assigned to your child. They will ensure records of development are kept for your child and any individual needs are met. They will regularly update you on your child's day and their achievements. They are also there to listen to and address any concerns that you may have.

## **Continued Communication**

Once your child has settled into the Nursery, we will still make every effort to keep you informed and involved in your child's care and we do this with the Key Person system and ....

## **Team Approach**

All children are encouraged to build relationships with all the carers they have contact with in the setting and not just their Key Person. This makes it easier for them to adjust if their Key Person is on holiday or a training course. It helps the child to become comfortable with the setting and not just one person in particular.

## **Newsletters**

These will keep you updated on any staff moves, appointments and promotions. It will contain information on changes to policies, events being held in the Nursery, new starters and services in





## **Working Together**

### **Feedback**

Throughout the year, you will be asked to provide anonymous feedback on your Key Person and other aspects of the Nursery. This will help us to continually improve the setting for the children and you. It will also enable us to offer staff appropriate feedback on their performance and if necessary provide additional training.

### **Parents Sessions**

At least once a year you will be given the opportunity to meet with your child's Key Person to discuss their development and any concerns you may have. However you are always welcome to speak to your Key Person at any time about any concerns or queries you may have.

### **Open Door**

If you have any issue you do not feel comfortable discussing with your Key Person then our door is always open. You do not have to wait for your Parent Session or until your Key Person is back from holiday to discuss your child's progress or any concerns you may have. We will always try to be available if you need to talk and if we cannot do it straight away, we will agree a suitable time to sit down and talk.

### **Complaints**

If you ever have a complaint about the nursery please feel free to speak to your Key Person, the Deputy Manager or the Nursery Manager and they will do their best to help you. If you feel your complaint has not been resolved you can contact Ofsted on 0300 123 4666. There is more information regarding complaints in the Policy and Procedures folder or on your CD.

### **Equal Opportunities**

Every child, from every family in the community is welcome in our Nursery. We operate a fully inclusive policy. The needs of every child are identified and where appropriate we would endeavour to provide appropriate equipment and resources for those with special or additional needs. We promote equal opportunities by providing a wide range of resources showing positive and varied examples of everyday people in everyday life. We encourage awareness of others as individuals and different lifestyles, religions, backgrounds or abilities.

### **Policies and Procedures**



## **Daily Routine**

To give you some idea of your child's daily routine please see the table below. This can and does change in response to children's needs or wants.

<b>08:00 – 09:00</b>	<b>Settling / Breakfast / Freeplay</b>
<b>09:00 - 09:15</b>	<b>Story Time</b>
<b>09:15 – 10:00</b>	<b>Freeplay / Nappies</b>
<b>10:00 – 10:30</b>	<b>Snack Time / Activity – Communication and Language</b>
<b>10:30 – 11:30</b>	<b>Freeplay</b>
<b>11:30 – 12:00</b>	<b>Morning Activity</b>
<b>12:00 – 12:30</b>	<b>Lunch / Brush Teeth</b>
<b>12:30 – 13:30</b>	<b>Nappies / Handovers / Activities</b>
<b>13:30 – 13:45</b>	<b>Story Time</b>
<b>13:45 – 14:30</b>	<b>Adult Supported Freeplay</b>
<b>14:30 – 15:00</b>	<b>Afternoon Activity</b>
<b>15:00 – 16:15</b>	<b>Snack Time / Nappies / Freeplay</b>
<b>16:15 – 16:30</b>	<b>Activity – Communication and Language</b>
<b>16:30 – 16:50</b>	<b>Tea</b>
<b>16:50 – 17:00</b>	<b>Story time</b>
<b>17:00 – 18:00</b>	<b>Group Activities / Tidying Up / Handovers</b>

We have a focus on communication and language activities throughout the day as this area of development has been proved to be weakening in the South West over the past five years.

Children who have difficulty communicating often get frustrated and this can impact negatively on their behaviour, relationships, emotional wellbeing and overall learning. By introducing a language rich environment full of stories, adult supported freeplay, and regular communication and language





## Fees

Listed below are the fees for the Nursery. You will be notified in advance of any price changes.

<b>Morning</b> 8am – 1pm	<b>Afternoon</b> 1pm – 6pm	<b>Full Day</b> 8am – 6pm	<b>Full Time</b> 8am – 6pm Mon - Fri
<b>£27.80</b>	<b>£27.80</b>	<b>£43.80</b>	<b>£219.00</b>

- All our fees are charged monthly in advance.
- All meals, snacks and drinks (excluding formula milk) are included in the fixed fee.
- We are closed on Bank Holidays, however the fee for this day is still payable if your child was due to attend.
- We close down for a week over Christmas. There is no fee payable for this week.
- If you book your child in for additional sessions, these will need to be paid for in cash or cheque on the day.
- If you take your child does not attend Nursery because of holiday, sickness etc. the full fee for that day is still payable.
- Fees can be paid by Standing Order or Direct Debit.
- If the Nursery has to close for a whole day due to unforeseen circumstances, then your money for that day will be refunded.
- We do accept Childcare Vouchers, which can help to reduce your childcare bill.
- There is no fee payable for the Settling In Sessions.
- If you are more than five minutes late, there is a £15.00 charge as two members of staff will not be able to leave the setting.



## **What to do next.....**

If you have any questions about Bouncy Bear Childcare, would like to arrange a visit to the setting or would like to book a place for your child please contact Paul at Bouncy Bear, Courtland Road on (01823) 667149 or Lisa at Bouncy Bear, Brendon Road on (01823) 664644. Alternatively you contact us through email at [bouncybears@btconnect.com](mailto:bouncybears@btconnect.com) or [info@bouncybear.co.uk](mailto:info@bouncybear.co.uk).

Please take a look at our website which contains more information at [www.bouncybear.co.uk](http://www.bouncybear.co.uk) and our Facebook pages [www.facebook.com/BouncyBearChildcare](http://www.facebook.com/BouncyBearChildcare) and [www.facebook.com/BouncyBearChildcare,WCC](http://www.facebook.com/BouncyBearChildcare,WCC).

**Thank you for taking the time to look through our prospectus. We hope you and your child will be extremely happy with whichever childcare provider you choose.**

**Best wishes for the future,**

**Paul and Samantha Caddick  
Nursery Managers  
Bouncy Bear Childcare**

